

## **Procedure for Membership in the Lake Merced Task Force**

### **Preface:**

This procedure is intended to implement the rules of the Lake Merced Task Force. In case of any unintended conflict between this procedure and the rules, the rules shall govern.

### **I. Information to be provided to applicant organizations**

Upon request the following items will be provided to an applicant organization:

- a) Memorandum of Understanding; (Available on-line, LMTF website)
- b) Copy of the current Rules; (Available on-line, LMTF website)
- c) Notification of the current amount of dues.

### **II. Requirements for Applicant Submittals**

Application for membership in the Lake Merced Task Force will be considered and reviewed when all required information has been received from applicant:

- a) A completed Memorandum of Understanding (MOU).
- b) A letter from an authorized representative containing:
  - 1) Endorsement of the Lake Merced Task Force Mission and Goals;
  - 2) A description of the stakeholder interest of the applicant;
  - 3) A statement as to whether the applicant is applying for full membership or the more limited "Partner" status.
  - 4) A commitment to designate a representative and to be an active participant for at least 2 years.

### **III. Screening Criteria**

The Membership Committee will screen applications to the following criteria:

- a) All required documents have been received and are complete.
- b) The applicant is a qualified organization
- c) The applicant organization has a genuine stakeholder interest in the outcome of decisions made regarding management of Lake Merced.

### **IV. Implementation**

Applications will be sent directly to the Membership Committee at the following address:

Lake Merced Task Force  
Attn: Membership Committee  
P.O. Box 320058  
San Francisco, CA 94132-0058